

*Printed*

*29*

PLANT QUARANTINE CIRCULAR NO. 94  
Series of 1996

**GUIDELINES ON THE IMPORTATION OF COFFEE BEANS**

The importation of coffee beans is in accordance with Administrative Order No. 1, Series of 1988 and D.A. 8178, Series of 1996.

**A. Coffee beans for planting**

1. Any person/company intending to import coffee beans shall submit the following documents:

1.1 Application for Permit to Import (PFI Form No. 2) to be secured from the Plant Quarantine Service. The following information will be provided in the application:

- a. Name, address and telephone number of the applicant/importer.
- b. Common name.
- c. Scientific name.
- d. Quantity (kg.).
- e. Purpose of importation.
- f. Place of origin.
- g. Name and address of exporter.
- h. Means of conveyance.
- i. Port of entry.
- j. Final destination.
- k. Expected date of arrival.

1.2 Personal interview of the owner/importer

- a. Inspection of the field where the seeds will be planted.
- b. Certification from the provincial agriculturist that the field is suitable for coffee growing.
- c. Sketch (map) of the location pertaining to the growing area.



*United Asia*  
HALIGING  
PILIPINAS 2000



B. Coffee beans for consumption. (Prohibition lifted by R.O. 1879, Series of 1976).

1. Any person/company intending to import coffee beans shall submit the following documents:

1.1 Application for Permit to Import (BPI Form No. 1) to be secured from the Plant Quarantine Service. The following information shall be provided in the application.

- a. Name, address and telephone number of the applicant/importer.
- b. Common name
- c. Scientific name
- d. Quantity (kgs.)
- e. Purpose of importation
- f. Place of origin
- g. Name and address of exporter
- h. Means of conveyance
- i. Port of entry
- j. Final destination
- k. Expected date of arrival


1.2 Sanitary and Phytosanitary Measure (BPI PGS to obtain)

- a. List of pests of coffee at the country or origin.
- b. Pest Risk Analysis
- c. List of pesticides

2. Upon approval of the permit and payment of regulatory fee, the Permit to Import (BPI Form No. 2) is issued to the applicant. The original shall be given to the Permittee for presentation to the Plant Quarantine Officer at the port of the entry; the duplicate copy to be forwarded by the Permittee to the shipper/supplier for submission to the Plant Quarantine Service of the source country for compliance of the terms and conditions imposed in the permit.

3. Upon arrival of the consignment, the importer shall file to the Plant Quarantine Officer a duly accomplished application for inspection (Form No. 37). The following document shall be submitted:

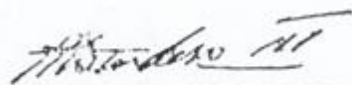
3.1 Permit to Import (original) issued by BPI Plant Quarantine Service



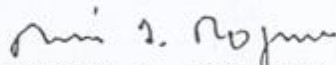
- 1.3 Sanitary and Phytosanitary Measures (BPI PPS to obtain)
  - a. List of pests of coffee of the country of origin
  - b. Pest Risk Analysis (Philippines)
2. Upon approval of the permit and payment of regulatory fee, the Permit to Import (BPI Q Form No. 2) is issued to the applicant. The original shall be given to the Permittee for presentation to the Plant Quarantine Officer at the port of entry; the duplicate copy to be forwarded by the Permittee to the shipper/supplier for submission to the Plant Quarantine Service of the source country for compliance of the terms and conditions imposed in the permit.
3. Upon arrival of the consignment, the importer shall file to the Plant Quarantine Officer a duly accomplished application for inspection (Form No. 37). The following document shall be submitted:
  - 3.1 Permit to Import (original) issued by BPI Plant Quarantine Service.
  - 3.2 Phytosanitary Certificate (original) issued by the Plant Quarantine Service from the country of origin.
  - 3.3 Bill of lading/airway bill
  - 3.4 Xerox copy of inward cargo manifest
4. Inspection of coffee beans by random sampling at 10% conducted by the Plant Quarantine Officer.
  - 4.1 Occular examination
  - 4.2 Laboratory examination
5. Treatment, if necessary
6. Payment of regulatory fee. (Inspection, treatment fee, etc.)
7. Post entry quarantine observation and monitoring
  - a. Greenhouse examination
  - b. Field inspection during growing period



- 3.2 Phytosanitary Certificate (original) issued from the Plant Quarantine Service from the country of origin.
- 3.3 Bill of Lading/airway bill
- 3.4 Xerox copy of inward cargo manifest
4. Inspection of coffee beans by random sampling of 10% conducted by the Plant Quarantine Officer.
  - 4.1 Ocular examination
  - 4.2 Laboratory examination
5. Treatment, if necessary
6. Payment of regulatory fee (inspection, treatment fee, etc.)
7. Submission of additional documents
  - a. Security and Exchange Commission
  - b. D.F.I. License (xerox)
  - c. Mayor's Permit (latest xerox)
  - d. Proforma Invoice
  - e. Photo 2 x 2 (2 pcs.)

  
SALVADOR H. ESCUDERO III  
Secretary

Recommending Approval:

  
NERIUS I. RUPERUS  
Director of Plant Industry

13 July 1996

fn: coffee  
nir/grm -